

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 22ND JUNE, 2009

PRESENT: Councillor C Townsley in the Chair

Councillors J Bale, A Barker, J L Carter,
B Cleasby, R Downes and G Latty

1 Election of Chair 2009/10

The Chief Democratic Services Officer submitted a report explaining the arrangements for the annual election of the Chair of the Area Committee.

The Chief Democratic Services Officer reported that one nomination for the position of Chair had been received, on behalf of Councillor C. Townsley.

RESOLVED –

- a) That the contents of the report be noted.
- b) That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor C Townsley be elected as Chair of the North West (Outer) Area Committee for the Municipal Year 2009/10.
- c) That Councillor G Latty be appointed as Deputy Chair of the North West (Outer) Area Committee for the Municipal Year 2009/10 as proposed by Councillor C Townsley and seconded by Councillor R Downes.

2 Chair's Opening Remarks

The Chair welcomed everyone to the first meeting of the North West (Outer) Area Committee held within the new municipal year at Adel Memorial Association (Adel Sports and Social Club), Church Lane, Adel, Leeds 16.

3 Declaration of Interests

- a) The following personal interests were declared:-
 - Councillor J L Carter in his capacity as a Member on the West Yorkshire Police Authority (Agenda Items 9 and 17) (Minute 8 and 16 refers)
 - Councillor R Downes in his capacity as Chair of the West Yorkshire Passenger Transport Authority (Agenda Item 9) (Minute 8 refers)
 - Jane Pattison, West North West Area Management in view of the fact that her husband was a Member of the Old Modernians Association and played football for the same body (Agenda Item 17) (Minute 16 refers)
- b) The following personal and prejudicial interest was declared:-

- Councillor A Barker in his capacity as a Member on Horsforth Town Council (Agenda Item 17) (Minute 16 refers)

4 **Apologies for Absence**

Apologies for absence were received on behalf of Councillor B Anderson, Councillor S Andrew, Councillor C Campbell, Councillor C Fox and Councillor G Kirkland.

5 **Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

(a) Light Aircraft Noise Nuisance Update June 2009

Clive Woods, in his capacity as Chair of the Aireborough Civic Society and, as a resident residing off the A65 in the Westfield area of Yeadon, circulated a document entitled 'Light Aircraft Noise Nuisance Update June 2009' for the information/comment of the meeting.

Detailed discussion ensued on the contents of the document and specific reference was made to the following issues:-

- the difficulties in progressing a flight plan for light aircraft
- the need to develop an action plan to protect local residents and to address re-routing private flying routes
- the need to use the planning process (i.e. Section 106 agreements) to control light aircraft routes
- the need for an urgent dialogue with Leeds Bradford Airport

Following discussions, the Area Committee noted the contents of the document.

6 **Minutes of the Previous Meeting**

RESOLVED – That the minutes of the previous meeting held on 30th March 2009 be approved as a correct record, subject to the deletion of the words 'as a Blue Badge Holder (Agenda Item 7) (Minute 82 (b) refers' in Minute 78 under Councillor B Cleasby's declaration of interests.

7 **Matters Arising from the Minutes**

(a) Aireborough Civic Society: Comments re: Planning Application 08/06944 Leeds/Bradford Airport/Noise Disturbance Caused by Repetitive Circuit Flying by Light Aircraft in Yeadon (Minute 80(a) refers)

The Chair informed the meeting that Mr C Woods had now received a written reply on the delegation issues.

(b) Traffic Concerns on Brownberrie Lane/Bayton Lane/West End Lane/Layton Road (Minute 82(a) refers)

The Chair informed the meeting that Councillor B Cleasby and himself had now met with relevant Highways officers to discuss this issue. Arising from this meeting, it was noted and welcomed that a number of highway safety improvements would be made with a view to resolving the traffic concerns.

(c) Car Parking Problems – North West (Outer) Area Committee (Minute 82(b) refers)

The Chair informed the meeting that, to date, he had not received any suggestions from Members of the Committee in relation to identifying suitable meeting venues with car parking provision within the Outer North West area.

Discussion ensued on the two hour restriction imposed at Morrisons car park in Yeadon Town Centre and the Chair informed the meeting that discussions were continuing in relation to identifying the existence of a parking agreement between the Council and Morrisons.

8 CCTV (2008/2009) Annual Report for Leeds City Council Community Safety CCTV Service in Outer North West Area Committee

(This item was withdrawn from the agenda by the department)

9 Annual Report for Parks and Countryside Service in North West Outer Area Committee

The Director of City Development submitted a report examining the opportunities to develop the relationship between the Parks and Countryside service and the North West Outer Area Committee.

Phil Staniforth, Senior Area Manager, Parks & Countryside Service, presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of designated cycle routes in parks throughout the city
- clarification of Section 106 funding in relation to sports pitches in the area and the £125K that has been earmarked for improvements to the pavilion at King Georges playing field at Horsforth with a view to attracting further match funds
(Following discussions, the Senior Area Manager agreed to email Jane Cash, Parks and Countryside Service, with a request that she contacts the Chair to discuss this issue)
- clarification as to whether the improvements met the Leeds Quality Park Standard and the need for an action plan to be developed
(The Senior Area Manager responded and agreed to prepare a matrix which highlighted the current position of each community park in the Outer North West area and the work needed to those parks that do not meet the Leeds Quality Park standard)

- the concerns expressed about the lack of children's play facilities at Golden Acre Park and the need to address this issue
- the need to address the flooding problems at the Bedquilts site
- the need for a community plan to be introduced for Adel Woods via The Hollies and Meanwood Beck
- clarification of the current 'Support Friend Groups' arrangements i.e. Micklefield Park/Kirk Lane and the support available in relation to external funding provision
- the need for a full presentation of the proposed plans for a NW Leeds Country Park
(The West North West Area Manager agreed to discuss this issue further with the Senior Area Manager and to present a report on the proposal to the next meeting of the Area Committee)

RESOLVED:-

- a) That the content of the report be noted.
- b) That the West North West Area Manager, in conjunction with the Director of City Development, be requested to report back to Members on the specific points raised.
- b) That the specific comments raised at the meeting be fed back to the Director of City Development as this Committee's priorities for community green space improvements.

10 Year End Report of West North West Environmental Action Team

A report of the West North West Environmental Action Team manager was submitted providing information to Members about the work of newly formed Environmental Action Teams during its first year of operation since 12th May 2008. The report also included information on the 'Weekends of Action' which were carried out in February and March following a successful bid to the Area Committee for funding.

Ruth Lees, West North West Environmental Action Team, presented the report and responded to Members' queries and comments.

RESOLVED – That the contents of the report be noted.

11 Emergencies and the Community Context

A report of Peace and Emergency Planning was submitted outlining the work to increase the number of local people engaged in increasing the resilience of their community, and the implications of this for the Outer North West Area.

Roger Carter, Peace and Emergency Planning, presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need to address flooding in Otley and Pool Road where a remedy was required for local residents
- the need to focus on community engagement in making people aware of the risks involved

- the need to focus on community risks and major issues within the North West (Outer) area i.e. Leeds/Bradford Airport/Swine Flu epidemics/snow and gritting issues
- the need to ensure that becks within the ward comply with maximum usage i.e. Dunn Hills
- clarification of the status of the Menwith Hill Forum
- the need to address the issue of residents block paving their front drives
(*The Principal Emergency Planning Officer responded and confirmed that this was a land drainage issue*)

In concluding, the Principal Emergency Planning Officer noted the points made relating to flooding and drainage type issues. Although such issues fall outside of emergency planning, he informed the meeting that in relation to flooding, a Community Flood Action Plan had been developed to assist in the response to flooding and to help prepare for it in the future.

RESOLVED:-

- a) That the contents of the report be noted.
- b) That the comments raised at the meeting be fed back on this Committee's potential role in supporting and progressing improvements in the enhancement of community resilience.
- (c) That this Committee notes that a report on the Community risk register would be submitted to a future Area Committee meeting for discussion.

12 Neighbourhood Wardens - Restructure Proposals

The Director of Environment and Neighbourhoods submitted a report in relation to the Neighbourhoods Wardens service.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Neighbourhood Warden Line Management Structure – April 2009 (Appendix A refers)
- Job Description and Personal Details – Community Environment Officer (Appendix B refers)

RESOLVED – That the contents of the report and appendices be noted.

13 Area Committee Roles 2009/10

The Director of Environment and Neighbourhoods submitted a revised report on Area Committee roles for 2009/10.

Appended to the report were copies of the following documentations for the information/comment of the meeting.

- Area Committee Roles for 2009/10 – Area Functions (Appendix 1 refers)
- Area Committee Roles for 2009/10 – Other Roles (Appendix 2 refers)

Steve Crocker, West North West Area Manager presented the report and responded to Members' queries and comments.

RESOLVED – That the contents of the revised report and appendices be noted.

14 Area Manager's Report

The Director of Environment and Neighbourhoods submitted a report informing Members of progress on a number of projects in Outer North West Leeds, as determined by the Area Delivery Plan 2009-11, which was, in turn, governed by the Area Committee functions and roles, as agreed by Executive Board in July 2008.

Appended to the report was a copy of a document entitled 'Children Leeds – The Role of the Area Committee Children and Young People's Champion' (Appendix 1 refers) for the information/comment of the meeting.

Steve Crocker, West North West Area Manager presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for the Area Committee to note the increase in unemployment locally due to the impact of the recession
- the proposed role of the Area Committee's Children and Young People champion and how Children's Services could engage better with the Area Committee
(Councillor J Bale responded and agreed to discuss how the authority could engage further with young people at the next Sub Group)
- the need to address the omission of North West Outer wards from the Leeds Core Cycle Network proposals e.g. Horsforth/Guiseley and Rawdon etc
(The West North West Area Manager responded and agreed to investigate this matter further)

RESOLVED –

- (a) That the contents of the report and appendix be noted.
- (b) That the West North West Area Manager be requested to address the general omission of North West Outer wards from the Leeds Core Cycle Network proposals with the Director of City Development.

15 Outer Area Delivery Plan 2008-11

The Director of Environment and Neighbourhoods submitted a report seeking Members' approval to the updated Outer North West Area Delivery Plan (ADP) for 2008-11. The report also informed Members of the proposed content and format of the Area Delivery Plan and provided details of how it would link with the Leeds Strategic Plan.

Jane Pattison, West North West Area Management, presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for either a quarterly or six monthly update on the Outer Area Delivery Plan
(Following discussions, the Committee agreed to receive a quarterly update)
- the need for the Area Committee to be supplied with copies of the National Indicators as a reference document
- the need to recognise the official opening of the Netherfield Road car park as at today's date and to promote this via the Council's Press and Communications team

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the Outer Area Delivery Plan 2008-11 and for the document to be submitted to the Executive Board for endorsement.
- c) That the West North West Area Manager be requested to circulate copies of the National Indicators to Members of the Committee for their information/retention.

16 Well-being Budget Report

Referring to Minute 88 of the meeting held on 30th March 2009, the Director of Environment and Neighbourhoods submitted a report providing Members with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

Jane Pattison, West North West Area Management, presented the report and responded to Members' queries and comments.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the current position of the Well-being budget as detailed in Sections 2.0 and 3.0 of the report.
- c) That the following projects outlined in Section 4.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
Community Skips Budget	North West Area Management	Agreed £4,000 revenue
Small Groups Budget	North West Area Management	Agreed £12,000 revenue (£3,000 per ward)

Aireborough Summer Activities	Aireborough Summer Activities Scheme	Agreed £17,777 revenue (£3,026 Adel and Wharfedale; £11,347 Guiseley and Rawdon; £2,648 Horsforth; £756 Otley and Yeadon)
Youth Mobile	Youth Service	Agreed £8,400 revenue (£2,100 per ward), subject to regular monitoring by West North West Area Management
Old Modernians Association	Old Modernians Association	Agreed £10,000 capital
Horsforth Cup and Ring Restoration Project	Leeds Museums and Galleries	Agreed £3,000 revenue
Horsforth PCSOs	West Yorkshire Police and Horsforth Town Council	Agreed £8,100 revenue
Toilet Redevelopment and Improvement	Woodside Methodist Church	Agreed £5,000
Additional staff resources for Wharfemeadows Park, Otley	Parks and Countryside	Agreed £4,410, in principle, subject to further Ward Member consultation

- (d) That in relation to the Horsforth PCSOs application, the Chair, in consultation with Councillor G Latty and the West North West Area Manager, be requested to draft a letter to the Chair of the Local Policing Partnership, for consideration, in relation to basing the majority of the PCSOs in Horsforth.
- (e) That in relation to the Play Builder Scheme as reported at the meeting, this Committee agrees, in principle, to the submission of a well-being application at the next Area Committee meeting in September 2009.

- (f) That approval be given to increasing the maximum amount for small grant applications to £1,000 as outlined in Section 4.1 of the report.
- (g) That the small grants detailed in Section 5.1 of the report be noted.

(Councillor A Barker having previously declared a personal and prejudicial interest in the Horsforth PCSOs project, left the room during this item taking no part in the discussion or voting thereon).

17 Well-being 2008/09 Year End Monitoring Report

The Director of Environment and Neighbourhoods submitted a report providing Members with a summary of Well-Being projects commissioned during 2008/09.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Revenue Funded Projects for 2008/09 (Appendix 1 refers)
- Capital Funded Projects for 2008/009 (Appendix 2 refers)
- 2008/09 Well-Being Projects Monitoring (Appendix 3 refers)

Jane Pattison, West North West Area Management, presented the report and responded to Members' queries and comments.

RESOLVED – That the contents of the report and appendices be noted.

18 Key Messages from Area Committee Sub Groups and Forums

The Director of Environment and Neighbourhoods submitted a report providing Members with an update and summary on progress made at the Area Committee sub-groups and Ward Forums that have taken place since the last Area Committee Meeting.

Jane Pattison, West North West Area Management, presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification as to why the Police Authority Forum had been disbanded
- the need for revised dates/times to be circulated to Members in relation to the Community Safety Group
- the need to encourage the attendance and participation of all Members of the Committee at Area Committee Sub Groups and Forums

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That in relation to the Community Safety Sub Group, West North West Area Management be requested to circulate a number of revised dates/times for Members' consideration.
- (c) That in relation to Members' attendance at Area Committee Sub Groups and Forums, this Committee encourages the attendance and

participation of all Members of the Committee, subject to their availability and commitments.

19 Local Authority Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report outlining the Committee's role in relation to its Elected Member appointments to the community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

RESOLVED:-

- a) That the contents of the report and appendices be noted.
- b) That in respect of the Outside Body schedule, approval be given to the following appointments being made for the Municipal Year 2009/10:-

Aireborough Voluntary Services to the Elderly with Disabilities	Councillor R Downes
Bramhope Youth Development Trust	Councillor C Fox
Horsforth Live at Home Scheme	Councillor B Cleasby
ALMO Outer North West Area Panel	Councillor G Latty Councillor C Fox
Divisional Community Safety Partnership	Councillor C Townsley
Area Children's Partnership	Councillor J Bale
Area Health and Social Care Partnership	Councillor G Latty
Area Employment, Enterprise and Training Partnership	Councillor B Cleasby

20 Date, Time and Venue of Next Meeting

Monday, 28th September 2009 at 2.00 pm (Guiseley Methodist Church - venue to be confirmed).

(The meeting concluded at 3.55 pm)